

## **NOTICE OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

The regular meeting of the Committee of the Whole is scheduled for  
Tuesday, November 2, 2021 beginning at 6:00 p.m.

A copy of the agenda for this meeting is attached hereto and  
can be found at [www.tinleypark.org](http://www.tinleypark.org).

### **NOTICE - MEETING MODIFICATION DUE TO COVID-19**

As of June 11, 2021, Governor Pritzker moved Illinois to Phase 5. Under Phase 5, all sectors of the economy can resume at regular capacity with new safety guidelines and procedures. Pursuant to the Illinois Department of Commerce & Economic Opportunity's Guidelines, it is recommended that any individual appearing in-person wear a face-covering to cover their nose and mouth.

*Meetings are open to the public, but members of the public may continue to submit their public comments or requests to speak telephonically in advance of the meeting to [clerksoffice@tinleypark.org](mailto:clerksoffice@tinleypark.org) or place requests in the Drop Box at the Village Hall by noon on November 2, 2021. Please note, written comments will not be read aloud during the meeting. A copy of the Village's Temporary Public Participation Rules & Procedures is attached to this Notice.*

Kristin A. Thirion  
Clerk  
Village of Tinley Park

**VILLAGE OF TINLEY PARK  
TEMPORARY PUBLIC PARTICIPATION RULES & PROCEDURES**

*As of June 11, 2021, Governor Pritzker moved Illinois to Phase 5. Under Phase 5, all sectors of the economy can resume at regular capacity with new safety guidelines and procedures. Pursuant to the Illinois Department of Commerce & Economic Opportunity's Guidelines, it is recommended that any individual appearing in-person wear a face-covering to cover their nose and mouth.*

The Mayor of Tinley Park is issuing the following rules for all Village Board and other public meetings in order to promote social distancing as required by the aforementioned Executive Orders and the requirements of the Open Meetings Act:

***Written Comments***

After publication of the agenda, email comments to [clerksoffice@tinleypark.org](mailto:clerksoffice@tinleypark.org). When providing written comments to be included as public participation at a public meeting, clearly identify the following in the subject line:

- The date of the meeting;
- The type of meeting for the written comments (e.g. Village Board meeting, Zoning Board of Appeals meeting, Plan Commission meeting, etc.);
- Name and any other identifying information the participant wish to convey to the public body;
- The category of public participation (e.g., Receive Comments from the Public, Agenda Items, etc.);
- For specific Agenda Items, identify and include the specific agenda item number;
- The entire content of the comments will be subject to public release. The Village of Tinley Park is under no obligation to redact any information.

The contents of all comments will be provided to the relevant public body for their review. **Written comments will not be read aloud during the meeting. If you wish to publicly address the public body, you may request to participate via teleconference as described below.**

Comments must be submitted by 12:00 pm on the day of the meeting. However, it is strongly recommended that comments be emailed not less than twenty-four (24) hours prior to the meeting so the appropriate Board members, Commissioners, Board members, and Committee members have sufficient time to review the comments prior to the meeting.

***Live Public Participation During Meeting***

After publication of the agenda, those wishing to participate in a live telephone call option at a public meeting must register by 12:00 pm on the day of the meeting. A Village representative will call the participant at the relevant portion of the meeting and the participant will be allowed to participate telephonically at the meeting. To participate in a live telephone call during the meeting, a request shall be submitted by email to [clerksoffice@tinleypark.org](mailto:clerksoffice@tinleypark.org). The following information must be included the subject line:

- The date of the meeting;
- The type of meeting for the written comments (e.g. Village Board meeting, Zoning Board of Appeals meeting, Plan Commission meeting, etc.);
- Name and any other identifying information the participant wish to convey to the public body;
- The category of public participation (e.g., Receive Comments from the Public, Agenda Items, etc.); and
- For specific Agenda Items, identify and include the specific agenda item number.

If the participant provides an email address, they will receive a confirmation email that their request has been logged. If the participant provides an email address and does not receive a confirmation email, they may call (708) 444-5000 during regular business hours to confirm the application was received.

Upon successful registration, the participant's name will be placed on an internal Village list. On the date and during relevant portion of the meeting, the participant will be called by a Village representative. The Village representative will call the provided telephone number and allow the phone to ring not more than four (4) times. If the call is not answered within those four (4) rings, the call will be terminated and the Village representative will call the next participant on the list.

The public comment should be presented in a manner as if the participant is in attendance at the meeting. At the start of the call, the participant should provide their name and any other information the participant wishes to convey. For comments regarding Agenda Items, identify and include the specific agenda item number. The participant should try to address all comments to the public body as a whole and not to any member thereof. Repetitive comments are discouraged. The total comment time for any single participant is three (3) minutes. Further time up to an additional three (3) minutes may be granted by motion. A participant may not give his or her allotted minutes to another participant to increase that person's allotted time.

**NOTICE - VILLAGE OF TINLEY PARK**  
**MEETING OF THE COMMITTEE OF THE WHOLE**

**NOTICE IS HEREBY GIVEN** that a Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, November 2, 2021, beginning at 6:00 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 19, 2021.
3. CONSIDER REVIEW OF PRELIMINARY TAX LEVY.
4. RECEIVE A PRESENTATION OF THE FISCAL YEAR 2021 ANNUAL COMPREHENSIVE FINANCIAL REPORT.
5. CONSIDER REBUILD ILLINOIS FUNDS RESOLUTION – 80TH AVENUE.
6. CONSIDER DEVELOPMENT AGREEMENT WITH LOYOLA HEALTH UNIVERSITY SYSTEM.
7. CONSIDER RECAPTURE ORDINANCE FOR CERTAIN PROPERTIES LOCATED IN BETWEEN 179<sup>TH</sup> STREET AND 183<sup>RD</sup> STREET, WEST OF 94<sup>TH</sup> AVENUE FOR WATER, SEWER, AND LIFT STATION IMPROVEMENTS.
8. CONSIDER CONTRACT FOR LED STREET LIGHTING REPLACEMENT – PHASE 5.
9. CONSIDER WATER RATE STUDY.
10. CONSIDER ENGINEERING CONTRACT FOR POST 5 CONSTRUCTION.
11. CONSIDER SOLE SOURCE PURCHASE AND INSTALLATION OF PUMPS AT POST 6 SANITARY SEWER.
12. CONSIDER EXCEPTIONS TO SECTION 2.11 OF THE PERSONNEL MANUAL – DUAL CAPACITY EMPLOYMENT.
13. CONSIDER STAFF AGREEMENT FOR VARIOUS FINANCE RELATED PROJECTS.
14. CONSIDER LEGISLATIVE CONSULTING AGREEMENTS.
15. CONSIDER LIABILITY INSURANCE.
16. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION, VILLAGE CLERK

**MINUTES**  
**Meeting of the Committee of the Whole**  
**October 19, 2021 – 7:00 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

President Pro Tem Brennan called the meeting of the Committee of the Whole on October 19, 2021, to order at 7:01 p.m.

At this time, President Pro Tem Brennan stated this meeting is being conducted pursuant to Governor Pritzker's disaster proclamation and Public Act 101-0640, which amends requirements of the Open Meetings Act due to the COVID-19 pandemic. President Pro Tem Brennan introduced ground rules for effective and clear conduct of Village business.

Clerk Thirion called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President  
K. Thirion, Village Clerk  
W. Brady, Village Trustee  
W. Brennan, Village Trustee  
D. Galante, Village Trustee  
D. Mahoney, Village Trustee  
M. Mueller, Village Trustee  
C. Sullivan, Village Trustee

Members Absent:

Staff Present: P. Carr, Village Manager  
H. Lipman, Assistant Village Manager  
L. Godette, Deputy Village Clerk  
A. Brown, Village Treasurer  
J. Urbanski, Public Works Director  
P. O'Grady, Village Attorney

Others Present:

**Item #2 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 5, 2021** – Motion was made by Trustee Mueller, seconded by Trustee Mahoney to approve the minutes of the Committee of the Whole meeting held on October 5, 2021. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #3 - CONSIDER BOND PARAMETERS ORDINANCE** – Andrew Brown, Village Treasurer presented the Bond Parameters Ordinance. A potential bond issue was presented at the Committee of the Whole (COW) on September 7, 2021, to refund the 2013 bond issue and a new money issue of approximately \$10 million. The 2021A General Obligation series will serve the new money purpose to fund needed infrastructure expansion and improvement in the water, sewer, stormwater, and drainage systems. The 2021B Refunding Bonds allows the Village to lessen its future debt service obligation on the series 2013 bonds by refinancing at a lower interest rate. The anticipated savings is estimated to be about \$0.5 million.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend the Bond Parameters Ordinance be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #4 – CONSIDER THE APPOINTMENT OF LEGAL COUNSEL FOR BOND ISSUE** – Mr. Brown presented the legal counsel appointment. As part of the previously discussed bond issue at the September 7, 2021, COW and the direction to move forward, the Village needs to assign Bond and Disclosure Counsel for the 2021 A & B bond issues. Staff recommends the appointment of Chapman and Cutler LLP for Bond Counsel and Saul, Ewing, Arnstein, and Lehr, LLP for Disclosure Counsel. Both engagement letters were provided for the Board's review.

Trustee Galante asked if legal counsel is a requirement. Mr. Brown replied yes.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend the appointment of legal counsel for bond issue be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #5 – CONSIDER REVIEW OF PRELIMINARY TAX LEVY** – Mr. Brown commended the Village Board and staff for an excellent job absorbing the lost revenue from the impacts of COVID-19 and continuously working to manage expenditures and strategically implement plans to conserve resources, find efficient solutions to service delivery models, and meet the needs of the Village's residents and businesses. All Village Departments have performed core services and functions throughout the pandemic with reduced budgets, through two fiscal years and it is forecasted to continue for the foreseeable future. Staff has begun to roll back on some of the deferred capital projects and infrastructure as well as other operating expenditures.

The Village of Tinley Park is required to file the annual tax levy, which is the critical funding source to the primary services provided to the residents and businesses of Tinley Park, each year before the last Tuesday in December with the Counties of Cook and Will. The tax levy accounts for about 31% of the total Village revenue; this includes all Village operations, Library, and Police Pension revenue activity. The levy accounts for just over 42% of the General Fund revenue, about 84% for the Library, and 46% for the Police Pension Fund. The tax levy is a tier-one revenue source to the Village and as such supports tier-one services including public safety, emergency management, public works, public liability insurance, and statutory pension obligations.

In 2020, the Village Board increased the tax levy to cover only the statutorily required police pension obligations. At that time the rate of inflation increase was about 1.2% and the Village's total property equalized assessed valuation (EAV) was essentially flat year over year. Over the last 12 months, inflation has increased 5.39% and the Village's total EAV has also increased by 8.32%.

Staff is seeking to capture some of the property value growth and offset the impact of inflation on the Village's buying power and requested authorization from the board to explore tax levy increase options between 3.7% and 4.6%, or a total additional increase of \$1.04 to \$1.29 million.

Moving forward, the timeline would be to use Village Board and public feedback to model proposed tax levy scenarios and impacts for presentation to the Village Board at the November 2, 2020 meeting. Feedback will be used to make needed modifications and prepare all tax levy-related ordinances and resolutions to be presented for adoption at the November 16, 2021 Board Meeting. This schedule provides ample time to meet the filing deadlines of each county.

Trustee Galante stated reductions in overall costs should continue to be explored.

Trustee Mueller would like to see options for both a 2% and 3% increase.

Trustee Brennan would like the increase to stay closer to 1%. Trustees Sullivan, Mahoney, and Brady concurred. President Glotz concurred also adding to be cognizant of the fact that increases will be coming from other governmental entities adding to the overall increase to the taxpayer.

**Item #6 – CONSIDER REVIEW OF MUNICIPAL COMPLIANCE REPORT (MCR)** – Mr. Brown presented the MCR which is required to be provided to the Municipality by the Police Pension Board. The report certifies the condition of the Pension Fund at the end of the most recent fiscal year and provide estimates and information regarding the coming fiscal year. This report is provided prior to the Tax Levy per Public Act 95-0950.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend the Municipal Compliance Report be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #7 – CONSIDER AMENDING COMMITTEE OF THE WHOLE AND VILLAGE BOARD MEETING START TIMES** – President Glotz presented the code amendment. The regular Village Board and regular Committee of the Whole meetings for the remainder of 2021 will begin at 6:00 p.m. and Village Board meetings will begin at 6:30 p.m. on the first and third Tuesdays of each month beginning on November 2, 2021. This amends to Section 30.16(A) of Chapter 30, Title III of the Tinley Park Municipal Code pertaining to the start time of regular meetings for the Village Board.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mueller to recommend amending Committee of the Whole and Village Board meeting start times be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #8 – CONSIDER OXCART SERVICES FOR OVERWEIGHT VEHICLES** – John Urbanski, Public Works Director, presented the overweight and oversized (OW/OS) permit process. The Village routinely receives permit requests from small businesses, trucking, and construction companies to utilize our local streets to haul OW/OS loads. The Village does not have a permit system in place to review the OW/OS loads. Currently a copy of the permits obtained from the State and County to confirm the use of their roadways is requested.

Oxcart Permit Systems eases this process. Oxcart serves as the local official who reviews and issues the permits at no cost to the Village and is utilized by over 200 governments. Trucking companies who haul OW/OS loads are familiar with Oxcart and the process to obtain a permit. Permits prepared by Oxcart, with the routes and dates of the haul, are approved by the Tinley Park Police Department. The Village will receive a monthly reimbursement check of the fees charged to the hauling company. The fee schedule will be stated in the ordinance.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Mahoney to recommend the overweight and oversized (OW/OS) permit process be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #9 – CONSIDER TRAFFIC SIGNALS MASTER INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT)** – Mr. Urbanski presented the IGA. The Village typically receives payments from the Illinois Department of Transportation (IDOT) for the

Village's share of traffic signal utility costs. In order for IDOT to be authorized to issue payments to the Village, an IGA between the two (2) parties is required.

The operation and maintenance of the traffic control devices on State routes is handled by IDOT while the costs of the maintenance, operation, and energy are shared by IDOT, the Village, and is generally shared in proportion to the number of approaches maintained by each unit of government (State, County or Village); however other IDOT policies and practices do require cost sharing of energy and maintenance based on other criteria. This agreement will be effective until June 30, 2031.

Trustee Brady asked if insurance companies pay if damage is due to an accident. Mr. Urbanski replied yes.

Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to recommend Traffic Signals Master Intergovernmental Agreement with The Illinois Department Of Transportation (IDOT) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #10 – CONSIDER CONTRACT RENEWAL WITH M.E. SIMPSON FOR WATER ASSESSMENT PROGRAM** – Mr. Urbanski presented the Water Assessment program renewal. In 2019 the Village sought a qualified contractor to conduct a water assessment on 1,150, roughly one-third, of the Village hydrants. This assessment includes; Fire Hydrant Maintenance, Fire Hydrant Flow Testing, to ensure the water main capacity is in accordance with ISO, NFPA, and AWWA requirements, Water System Leak Survey to detect non-visible leaks in the water system, and Valve Exercising.

RFQs were received in FY2019 with the contract awarded to M.E. Simpson. FY2022 will be the third (3<sup>rd</sup>) of four (4) contract renewals, in the amount of \$149,300.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to recommend a contract renewal with M.E. Simpson for the Water Assessment Program be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #11 – CONSIDER CONTRACT FOR HOLIDAY DECORATIONS** – Mr. Urbanski presented the Holiday Decoration contract. This RFP was advertised on August 23, 2021 in accordance with state bidding laws; one (1) sealed proposal was received by the deadline on Tuesday September 7, 2021, at 10:00 AM, and recorded by the Village Clerk's office. It is the understanding that due to COVID related staffing difficulties and the seasonal nature of this type of work, only one contractor submitted a proposal.

Public Works recommended awarding a contract to B&B Holiday Decorating who has coordinated and provided seasonal holiday decoration services for the past three (3) years. This would be the first year of a contract with the option of 2 (two) - 1 (one) year renewals.

Budget Available	\$50,000.00
Year 1 of 3 contract	<u>\$37,422.32</u>
Difference (under budget)	\$12,577.68

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Brady, seconded by Trustee Mahoney to recommend a contract for holiday decorations be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.



**Item #12 – CONSIDER CONTRACT FOR SNOW REMOVAL – PARKING LOTS** – Mr. Urbanski presented the parking lot snow removal contract. This service contract includes the removal of snow by a qualified contractor for the 21 parking lots and sidewalk locations throughout the Village of Tinley Park.

Public Works recommended awarding a contract to Beverly Snow & Ice, Inc. The contract has the option of 2 (two) - 1 (one) year renewals. This will be the first year for this contract.

This service contract was advertised on September 22, 2021 in accordance with state bidding laws, three (3) sealed bids were received. This contract includes pricing for 2 optional contract extensions of 1 year each, that may be approved at the sole discretion of the Village. Bids were opened and read publicly on October 6th, 2021 at 10:00 AM by the Village Clerk and Street Superintendent. They were received as follows:

Contractor	Location	Bid
Beverly Snow & Ice	Markham, IL	\$324,750
Snow Systems	Wheeling, IL	\$347,600
McGill Construction Co	Frankfort, IL	\$474,875

Funding is available in the approved FY22 budget, operations and maintenance funds

Commuter Budget 70-00-000-72740	\$220,450
Road & Bridge 01-26-23-72785	<u>\$280,100</u>
Total Budget Available	\$500,550

Lowest responsible bidder for 25 events	<u>\$324,750</u>
Difference (under budget)	\$175,800

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend a contract for snow removal – parking lots be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #13 – CONSIDER RENEWAL CONTRACT FOR SNOW REMOVAL – CUL-DE-SACS** – Mr. Urbanski presented the cul-de-sac snow removal contract. Public Works recommend awarding a renewal contract for snow removal in our 252 cul-de-sacs and eyebrows in various locations in Village of Tinley Park. The contract has the option of 2 (two) - 1 (one) year renewals. This would be the first (1<sup>st</sup>) extension of the contract.

Total Budget Available	\$225,000.00
Lowest responsible bidder for 10 events	<u>\$174,037.50</u>
Difference (under budget)	\$50,962.50

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend a renewal contract for snow removal – cul-de-sacs be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #14 – CONSIDER CONTRACT FOR ROAD SALT PURCHASE** – Mr. Urbanski presented the salt purchase agreement. This purchase agreement locks in the price for bulk salt from Morton Salt, Inc. delivered to the Public Works facility at \$66.57 per ton. Under this agreement the Village is required to take delivery of 5,500 tons of salt over the winter season. The total cost for 2021-2022 season is estimated at \$366,135.

A request for a purchasing agreement proposal for bulk rock salt was requested and received from 4 companies.

Morton Salt, Inc.	Oakbrook, IL	\$66.57 per ton
Cargill North	Olmsted, OH	\$87.00 per ton
Chicago Salt	Riverdale, IL	\$116.00 per ton
Compass Minerals	Overland, KS	Declined

Central Management Services (CMS) contracts for a state-wide purchase for bulk road salt supply; bids were opened in June. The median cost per ton for surrounding communities has not been released. Historically the cost per ton is higher versus the Village requesting individual pricing.

Funding for this purpose is available in the Road & Bridge and Commuter Parking Lot Operating & Maintenance Funds.

O & M Budget Road & Bridge amount available	\$ 470,480
O & M Commuter Parking Lot amount available	\$ 15,000
O & M Odyssey Street Fund amount available	\$ 10,000
Amount required for salt purchase	(\$ 366,135)
Amount UNDER budget	\$ 129,345

Trustee Brady asked who supplies the salt for the parking lots and cul-de-sacs and if the Village can partner with the Park District to lower costs. Mr. Urbanski stated the Village only supplies the salt for the cul-de-sacs. Parking lot salt is supplied by Beverly. The Village did reach out to the Park District and will work to collaborate for next year. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a contract for road salt purchase be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #15 – RECEIVE COMMENTS FROM THE PUBLIC –**

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Motion was made by Trustee Mueller, seconded by Trustee Brady to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried. President Pro Tem Brennan declared the meeting adjourned at 7:45p.m.

dm



# Interoffice Memo

**Date:** October 27, 2021

**To:** Village Board  
Patrick Carr – Village Manager  
Hannah Lipman – Assistant Village Manager

**From:** Andrew Brown – Village Treasurer/Finance Director

**Subject:** 2021 Tax Levy

On October 19, 2021 at the Committee of the Whole (COW) the Village Board received a presentation from the Finance Department for the 2021 tax levy recommendation. The feedback from the Board was that an increase of 3.7 - 4.6 percent was not acceptable and that the same factors facing the Village are also being faced by the Village of Tinley Park taxpayers. The Board feedback was that an increase of 1 percent was acceptable and that the Village Department Heads and staff will need to work within the parameters of that increase.

The analysis, tables, and attachments that follow all assume the current conditions, equalized assessed valuation (EAV), state provided multiplier, and tax rates per tax code.

Below is the prior 5 years of EAV for all taxable property in the Village of Tinley Park;

Tax Year	Equalized Assessed Valuation	Increase/ (Decrease)
2017	\$1,520,930,314	11.11%
2018	1,518,072,612	(0.19%)
2019	1,514,800,242	(0.22%)
2020	1,640,784,226	8.32%
2021	1,648,988,147*	0.50%

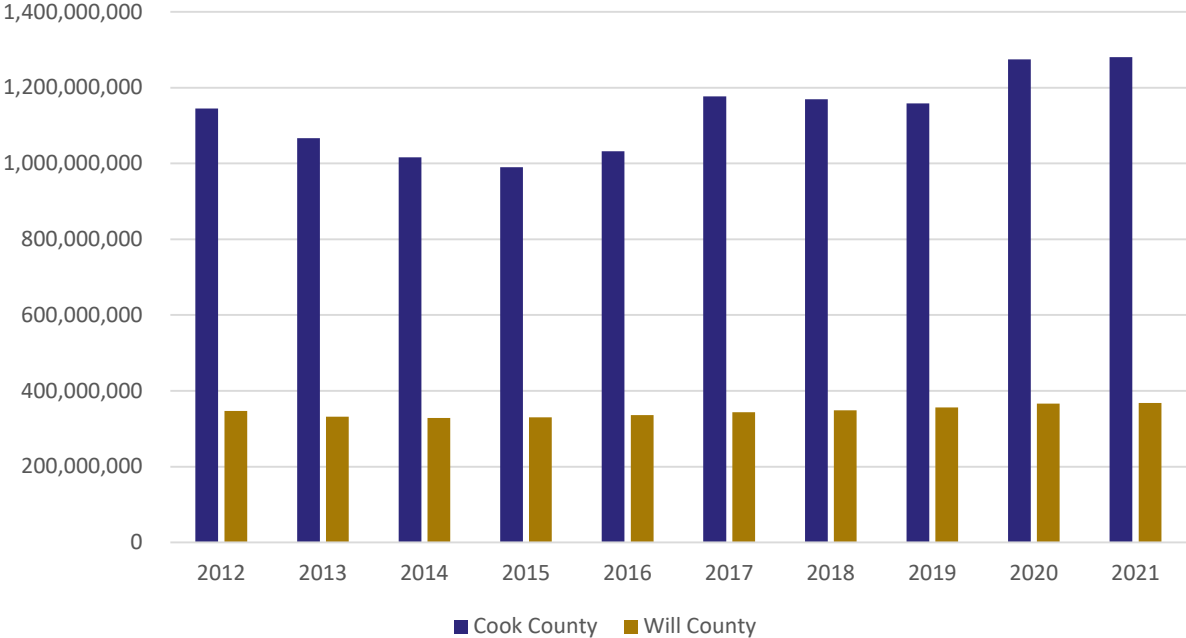
\*2021 is estimated as those amounts will not be available until 2022 from each County.

The Village finds EAV moving in the right direction through adding businesses (commercial and industrial) and residential property to the tax rolls. Improvements and redevelopments in areas if the Village have contributed just as significantly to the growth in property value throughout Tinley Park.

The next chart provides the prior 10 years of EAV for all taxable property in the Village of Tinley Park by County to provide perspective of how the tax levy is divided amongst them;



### EAV for Cook and Will County

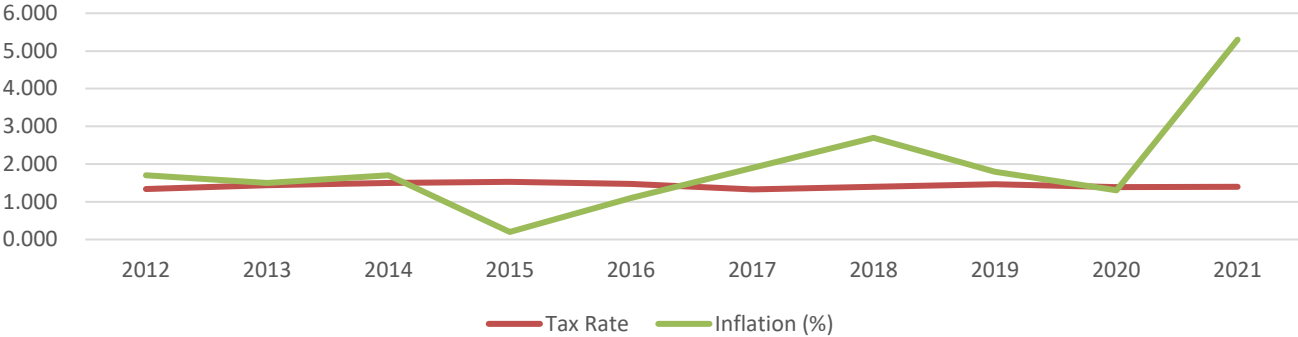


\*2021 is estimated as those amounts will not be available until 2022 from each County.

The Village extends taxes, under its fiscal policy, to capture growth in property value and offset inflation. The Tax Levy is the most reliable revenue source for the Village of Tinley Park and accounts for 42 percent of the General Fund which provides critical services to the Village’s residents and businesses like Public Safety, Emergency Management, and Public Works Operations like snow plowing, street maintenance. The Village’s approach to tie the Levy to collective property value increases and inflation allows the levy to be spread amongst its tax payers and provide consistent purchasing power to provide the critical services listed above.

The chart below shows how inflation tracked over the same 10-year period with the Village Tax rates.

### Tax Rate\* vs. Inflation



\*2021 tax rate estimated at 1.397 as it is not available until 2022 from the County.



The Village's tax rate (Cook County) is pretty flat over the past ten years while inflation has also followed the same trend with the exception being 2015, 2018, and 2021. The inflation rate slightly decreasing from 2019 to 2020 made a zero-tax levy increase for corporate purposes attainable in the prior fiscal year. The 1 percent increase proposed for 2021 will help curb the largest inflation increase in since 2008 (5.4 percent). The inflation information is from August to August year over year.

Below is the prior 5-year tax levy's (combined for the Village and Library), levy to levy the 1 percent increase is the lowest increase since 2017.

Tax Year	Tax Levy	Increase/ (Decrease)
2017	\$25,541,964	0.00%
2018	26,793,520	4.90%
2019	27,570,532	2.90%
2020	28,143,499	2.08%
2021	28,424,927	1.00%

The impact of a 1 percent tax levy increase on the tax rate in Cook County is estimated to be about 0.006 per \$100 of EAV, Will County be anticipated to be 0.007 per \$100 of EAV. This assumes about half a percent growth in the total Village EAV for 2021. The actual EAV will be available mid 2022 by each County. IF the EAV growth was zero for the Village in 2021 the anticipated tax rate growth is projected to be 0.014 in both County's. The impact on a home that has a fair market value of \$350,000 is estimated to be \$70-\$140 for the year in either county, depending on the assessments made by both County's Assessors.

Any increase in property tax is not ideal, but this increase will directly support public safety efforts through the community and provide the Village the ability to curb some of the inflation growth it will feel in the current and next fiscal years. The Village will need to consider this during the budget process to ensure core services are provided and look for additional ways to create efficiencies and do more with less purchase power.

On the next page is a brief overview of the property tax process.



**Summary and Comparison of Cook and Will County Property Tax Assessment Systems**

	<b>Cook County</b>	<b>Will County</b>
<b>Assessment Process</b>		
Residential Assessment rate	10% (formerly 16%)	33.33%
Commercial Assessment rate	25% (formerly 38%)	33.33%
Equalization Factor	2.9160 (2019)	1.0000
Effective Residential Assessment rate - equalized	29.16% (2019)	33.33%
Effective Commercial Assessment rate - equalized	72.90% (2019)	33.33%
Homeowner Exemption	\$10,000 beginning 2017	\$6,000
Senior Exemption	\$8,000 beginning 2017	\$5,000
Market Value primarily determined by	County Assessor	Township Assessor
Township Assessor role in valuing property	Nominal	Significant
How Assessor Market Value is primarily determined	(Traditionally, some derivative of original sale value periodically adjusted by inflation/real estate market changes)	Sales Value
Frequency of Adjustment of Assessor Market Value	Every 3 years by inflation/market adjustments; unless major change to property (additions or demolitions) or appeal <b>2017/2020 Reassessment Years</b>	Annually - by actual sale or inflation/market adjustments  Comprehensive reassessment reviews every 4 years
Assessor Market in comparison to Resale/True Market value	Intended to be Comparable	Reasonably Comparable
<b>Levy, Extension, Tax Rates</b>		
Loss and cost adjustments to levy	Automatic (Must opt out)	Must request
Loss and cost adjustment rates	3% added automatically; 5% for debt service levies (tax years 2013 through 2018 used 1% and 3% respectively)	Local government must specify the loss and cost rates
Determination of tax rate	Total Extended Levy to Total EAV	Will Co Share of Levy to Will Co EAV
Proration of levy across county lines	Actual proportion of EAV	Actual Will EAV to Total EAV using Estimated Cook EAV
Adjustment for using Estimated Cook Co EAV	Not Applicable	+/- adjustment in following tax year



**RECEIVE PRESENTATION OF  
THE FISCAL YEAR 2021  
ANNUAL COMPREHENSIVE  
FINANCIAL REPORT**



# Interoffice Memo

---

**Date:** October 27, 2021

**To:** Village Board

**From:** Andrew Brown – Village Treasurer/Finance Director

**Subject:** Rebuild Illinois Authorization for 80<sup>th</sup> Ave Improvements

---

The State of Illinois passed a capital plan to provide \$45 billion dollars of funding into infrastructure across Illinois. Village of Tinley Park was awarded over \$3.7 million in funding from this program and will receive it in six installments. The Village has received four of the six installments and has dedicated a portion of these funds to the 80<sup>th</sup> avenue improvement project. These funds are governed under the same statute and rules as Motor Fuel Tax Funds, and as such require the Village to pass a resolution authorizing the Village staff to utilize the funding source for the project. Public Works staff and Robinson Engineering are working closely to see this project through and the appropriate use of the funding source.





---

---

**THE VILLAGE OF TINLEY PARK**

**Cook County, Illinois**

**Will County, Illinois**

---

---

**RESOLUTION  
NO. 2021-R-099**

---

---

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN ILLINOIS  
DEPARTMENT OF TRANSPORTION RESOLUTION FOR IMPROVEMENT  
UNDER THE ILLINOIS HIGHWAY CODE AND REBUILD ILLINOIS PROGRAM  
FOR IMPROVEMENTS TO 80<sup>TH</sup> AVENUE**

---

---

**MICHAEL W. GLOTZ, PRESIDENT  
KRISTIN A. THIRION, VILLAGE CLERK**

**WILLIAM P. BRADY  
WILLIAM A. BRENNAN  
DIANE M. GALANTE  
DENNIS P. MAHONEY  
MICHAEL G. MUELLER  
COLLEN M. SULLIVAN  
Board of Trustees**

---

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Tinley Park  
Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys  
200 W. Adams, Suite 2125 Chicago, IL 60606

**VILLAGE OF TINLEY PARK**

Cook County, Illinois

Will County, Illinois

**RESOLUTION NO. 2021-R-099**

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN ILLINOIS  
DEPARTMENT OF TRANSPORTION *RESOLUTION FOR IMPROVEMENT*  
*UNDER THE ILLINOIS HIGHWAY CODE AND REBUILD ILLINOIS PROGRAM FOR*  
IMPROVEMENTS TO 80<sup>TH</sup> AVENUE**

**WHEREAS**, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

**WHEREAS**, in order to facilitate the free flow of traffic and ensure safety to the motoring public, the Village of Tinley Park (the "Village") and the Illinois Department of Transportation ("IDOT") are desirous of entering into a *Resolution for Improvement Under the Illinois Highway Code* (the "Resolution"), a copy of which is attached hereto and incorporated herein as **Exhibit 1** and Rebuild Illinois Program Funds, for improvements to 80<sup>th</sup> Avenue in the Village; and

**WHEREAS**, said roadway improvements consist of landscaping, roadway, sidewalk, water main, roadway lighting, traffic signal, aesthetic, fiber optic and construction engineering; and

**WHEREAS**, it is necessary for the Village President to execute the Resolution, allocating a portion of One Million Six Hundred Eighty-Four Thousand Four Hundred Twenty-Four Dollars (\$1,684,424.00) in Rebuild Illinois Grant Funds to pay for said improvements; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interest of said Village of Tinley Park and its residents to execute the Resolution; and

**NOW, THEREFORE, BE IT RESOLVED** BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, STATE AS FOLLOWS:

**SECTION 1:** The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**SECTION 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interest of the Village and its residents that the aforesaid Resolution between

the Village and IDOT, as set forth in **Exhibit 1**, be entered into and the Village President is hereby authorized to execute and memorialize said Resolution.

**SECTION 3:** Any policy, resolution, or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

**SECTION 4:** That the Village Clerk is hereby ordered and directed to publish this Resolution in pamphlet form, and this Resolution shall be in full force and effect from and after its passage, approval, and publication as required by law.

PASSED THIS 2<sup>nd</sup> day of November, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 2<sup>nd</sup> day of November, 2021.

ATTEST:

---

VILLAGE PRESIDENT

---

VILLAGE CLERK

STATE OF ILLINOIS        )  
COUNTY OF COOK        )     SS  
COUNTY OF WILL        )

CERTIFICATE

I, KRISTIN A. THIRION, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2021-R-099, “A RESOLUTION AUTHORIZING THE EXECUTION OF AN ILLINOIS DEPARTMENT OF TRANSPORTION *RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE AND REBUILD ILLINOIS PROGRAM* FOR IMPROVEMENTS TO 80TH AVENUE,” which was adopted by the President and Board of Trustees of the Village of Tinley Park on the 2<sup>nd</sup> day of November, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 2<sup>nd</sup> day of November, 2021.

---

KRISTIN A. THIRION, VILLAGE CLERK

**EXHIBIT 1**  
**IDOT Resolution**



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?
[X] Yes [ ] No

Resolution Type: Original, Resolution Number, Section Number

BE IT RESOLVED, by the President and Board of Trustees of the Village of Tinley Park... Work shall be done by Contract

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: 80th Avenue, 1.463, FAU 2755, 191st Street, 183rd Street

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed. Row 1: 80th Avenue, 099-0206, FAU 2755, North of 189th St. South of 185th St., Interstate 80

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Village-tied improvement costs less the WCDOT credit; including landscaping, roadway, sidewalk, water main, roadway lighting, traffic signal, aesthetic, fiber optic and construction engineering.

2. That there is hereby appropriated the sum of One million, six hundred eighty-four thousand, four hundred twenty-four Dollars (\$1,684,424.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, [Name of Clerk] Village Clerk in and for said Village

of Tinley Park in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Tinley Park at a meeting held on [Date]

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this [Day] day of [Month, Year]

(SEAL)

Clerk Signature and Date fields

Approved

Regional Engineer, Department of Transportation, and Date fields

## Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement?

Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.

Resolution Number

Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type

From the drop down box choose the type of resolution:

- Original would be used when passing a resolution for the first time for this project.
- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
- Amended would be used when a previously passed resolution is being amended.

Section Number

Insert the section number of the improvement the resolution covers.

Governing Body Type

From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type

From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA

Insert the name of the LPA.

Contract or Day Labor

From the drop down choose either Contract or Day Labor.

### Roadway/Street Improvements:

Name Street/Road

Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length

Insert the length of this segment of roadway being improved in miles.

Route

Insert the Route Number of the road/street to be improved if applicable.

From

Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To

Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

### Structures:

Name Street/Road

Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No.

Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route

Insert the Route number on which the structure is located.

Location

Insert the location of the structure.

Feature Crossed

Insert the feature the structure crosses.

1

Insert a description of the major items of work of the proposed improvement.

2

Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().



**Instructions for BLR 09110 - Page 2 of 2**

Name of Clerk Insert the name of the LPA clerk.

LPA Type Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.

Name of LPA Insert the name of the LPA.

Governing Body Type Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town

Name of LPA Insert the name of the LPA.

Date Insert the date of the meeting.

Day Insert the day Clerk is signing the document.

Month, Year Insert the month and year of the Clerk's signature. Seal  
The Clerk shall seal the document here.

Clerk Signature Clerk shall sign here.

Approved The Department of Transportation shall sign and date here once approved.

**A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office. Following IDOT's approval, distribution will be as follows:**

Local Public Agency Clerk  
Engineer (Municipal, Consultant or County)  
District



# Interoffice Memo

---

**Date:** November 02, 2021

**To:** Committee of the Whole

**CC:** Pat Carr, Village Manager

**From:** Kimberly Clarke, AICP  
Community Development Director

**Subject:** Loyola University Health Systems Development Agreement



## **BACKGROUND**

As part of an economic development initiative, the Village has designed for the extension of utilities along the Lagrange Road (Rte. 45) Corridor at 183<sup>rd</sup> Street in the hopes of spurring development in the area. In spring of 2019, there was a proposal to build two hotels in this area however the project was put on hold due to COVID. Despite this delay, the extension of utilities remains a priority so the utility infrastructure is available once the economy supports development in this area again.

A lift station is required as part of the utility extension which needs to be located on property the Village does not own. Staff has been working diligently to find a location and have found success by partnering with Loyola Medicine. Separate agreements were negotiated between the Village and Loyola to secure these easements at no cost to the Village. The obligation the Village must fulfill is the deadlines to have these utilities installed. The deadlines are important because Loyola Medicine has plans to construct a new facility of which they will need these utilities for their site to be operational by 2023.

The project has been reviewed by the Plan Commission with a favorable recommendation to the Village Board.

## **THE PROJECT**

Loyola Medicine plans to spend approximately \$35 million in construction cost to build a 2-story medical facility that is 70,000 sq. ft. in size. The building will operate as an ambulatory medical clinic for primary care and a range of medical specialties including, orthopedic surgery, oncology, cardiology, pulmonary medicine, urology, audiology and general surgery. There will also be a cancer care center provided with infusion rooms as well as CT and Linear Accelerator suites. Once constructed, the facility will generate 1,500 patients a week with a maximum number of 130 employees on site at any given time.

## **REQUESTED TERMS AND CONDITIONS**

The proposed considerations for Loyola Medicine consist of:

- Waiver of building permit and plan check fee in the amount of \$293,000 (based on a \$35 million dollar construction cost). All third party reviews, inspections and separate permits are not part of this waiver.
- Loyola will construct a 12" watermain to complete a loop to the Village's water system. The village will waive the \$126,000 water tap on fee for consideration of this work.
- Recapture fee for Village's cost to construct the water and sewer lines is reduced from \$345,000 to \$300,000.

# SITE PLAN





# Interoffice Memo

---

**Date:** November 02, 2021

**To:** Committee of the Whole

**CC:** Pat Carr, Village Manager

**From:** Kimberly Clarke, AICP  
Community Development Director

**Subject:** Recapture Ordinance for Lagrange Road and 183<sup>rd</sup> Street

## **BACKGROUND**

As part of an economic development initiative, the Village has designed for the extension of utilities along the LaGrange Road (Rte 45) corridor at 183<sup>rd</sup> Street in the hopes of spurring development in the area. Whenever a developer of property within the village or the Village itself proposes to install or construct any public improvement which will benefit adjacent or other properties within the village, the president and board of trustees may, by ordinance, provide for the recapture of part of the cost of such public improvement.

## **THE PROJECT**

The project is providing public utility service to the parcels of land between 179<sup>th</sup> Street and 183<sup>rd</sup> Street, and between LaGrange Road and 94<sup>th</sup> Street. Sanitary sewer will connect to the termini of the existing sanitary sewer at the southwest corner of 179<sup>th</sup> Street and Chopin Drive. The watermain will tie to the existing watermain at the northeast corner of 96<sup>th</sup> Avenue in front of the Arby's. A lift station will be constructed on a permanent easement granted by Loyola Medicine near the northwest corner of 183<sup>rd</sup> Street and the old LaGrange Road R.O.W (96<sup>th</sup> Avenue). The total cost for the project is estimated at \$2.4 million dollars. Staff has provided a map showing which properties will benefit from these utilities and have outlined their proportionate share of recapture based on the acreage of the property to to be developed.

## **Recommendation**

Direct staff to draft an ordinance for adoption at the next Village Board meeting for November 16th.

Map of Properties Subject to Recapture Ordinance



Recapture Costs for Sewer and Watermain Extension

Parcel #	Pin #	Area (Sq Ft)	Recapture Cost	Ownership
0	27-34-300-005-0000	216,493.00	\$132,811.83	Loyola
00	27-34-300-011-0000	938,500.15	\$575,741.13	Loyola
1	27-33-401-012-0000	141,614.00	\$86,875.86	Loyola
2	27-33-401-013-0000	382,718.00	\$234,785.78	R. Charal/Halikias
3a/b	27-34-300-012-0000	941,462.00	\$577,558.13	Tinley Park, LLC/Halikias
4a/b	27-34-300-002-0000	435,600.00	\$267,227.27	Top Hospitality/Marriott
Totals:		3,056,387.15	\$1,875,000.00	
			\$0.61	/Sq Ft

Recapture Costs for Lift Station

Parcel #	Pin #	Area (Sq Ft)	Recapture Cost	Ownership
2	27-33-401-013-0000	382,718.00	\$151,942.74	R. Charal/Halikias
3b	27-34-300-012-0000	504,068.00	\$200,119.86	Tinley Park, LLC/Halikias
4a/b	27-34-300-002-0000	435,600.00	\$172,937.40	Top Hospitality/Marriott
Totals:		1,322,386.00	\$525,000.00	
			\$0.40	/Sq Ft

Total Recapture Costs

Parcel #	Pin #	Area (Sq Ft)	Recapture Cost	Ownership
0	27-34-300-005-0000	216,493.00	\$132,811.83	Loyola
00	27-34-300-011-0000	938,500.15	\$575,741.13	Loyola
1	27-33-401-012-0000	141,614.00	\$86,875.86	Loyola
2	27-33-401-013-0000	382,718.00	\$386,728.52	R. Charal/Halikias
3a	27-34-300-012-0000	437,394.00	\$268,327.84	Tinley Park, LLC/Halikias
3b	27-34-300-012-0000	504,068.00	\$509,350.15	Tinley Park, LLC/Halikias
4a/b	27-34-300-002-0000	435,600.00	\$440,164.67	Top Hospitality/Marriott
Totals:		3,056,387.15	\$2,400,000.00	



# Interoffice Memo

**Date:** October 28, 2021  
**To:** Pat Carr, Village Manager  
Hannah Lipman, Assistant Village Manager  
**From:** Terry Lusby, Jr., Facilities & Fleet Superintendent  
**Subject:** LED Street Lighting Replacement - Phase 5 Project

Presented at the Committee of the Whole and Village Board meetings for consideration and possible action:

**Description:**

Currently Public Works has completed Phases One (1) thru Four (4) of the LED Street Lighting Replacement Project in FY 2017 Thru 2020, which includes approximately 1,745 streetlights. This LED Street Lighting Replacement Project will continue to benefit the village in multiple ways.

**Background:**

Purchase will consist of all applicable labor and materials to replace/retrofit new LED light heads from existing High-Pressure Sodium/Metal Halide/Mercury light heads within the specified areas of the Phase 5 (approx. 230 fixtures). Four (4) bids were opened and read publicly on Wednesday, October 20<sup>th</sup>, 2021, at 10:01AM by the Deputy Clerk with the Facilities Superintendent and Christopher Burke Engineering present and received as follows:

<b><u>Contractor</u></b>	<b><u>As Read &amp; Calculated Bid</u></b>
H & H Electric, Franklin Park, IL	\$ 368,999
Utility Dynamics Corp., Oswego, IL	\$ 400,320
John Burns Construction, Orland Park, IL	\$ 452,160
Hydro-Exc., Griffith, IN	\$ 574,574

**Budget / Finance:**

Funding is available in the approved FY22 Capital Projects Budget.

Budget Available	\$ 400,000
Lowest Responsible Bidder	<u>\$ 368,999</u>
Difference (Under Budget)	\$ 31,001

**Staff Direction Request:**

1. Approve contract with H & H Electric, of Franklin Park, IL in the amount of \$368,999 (Approximate) for the LED Street Lighting Replacement – Phase 5 Project.
2. Direct staff as necessary.
3. Letter of Recommendation





# Interoffice Memo

---

**Date:** October 29, 2021

**To:** Village Board

**From:** Pat Carr, Village Manager  
Hannah Lipman, Assistant Village Manager

**Cc:** John Urbanski, Public Works Director

**Subject:** Water Rate Study

The last time a water rate study was conducted was in 2009. At that time, a five-year rate schedule was approved which ended in 2014. Since then, only automatic increases due to Oak Lawn and Chicago rate increases have occurred.

This past April, the Board approved a 50-cent increase to water rates. Staff asked the Board to approve this increase for the basic health of our water funds, with the expectation that a study would need to be conducted in the near future as well.

Increases simply cannot be put off much longer. Attached is a memo from former Treasurer Bettenhausen that details operating cost increases and further reason for the urgent need of a rate study.

Staff has reached out to reputable, experienced contract engineers seeking proposals to conduct the study. We expect to have a recommendation at an upcoming Board meeting.



## Finance Department Memorandum

---

**To:** Village Board

**From:** Brad L. Bettenhausen, Treasurer/Finance Director

**Date:** 26 March 2021

**Re:** Water rate increase

The Village of Tinley Park has long enjoyed Lake Michigan water (since 1972). The Lake Michigan water is sourced by the City of Chicago, and delivered through the Regional Water System operated by the Village of Oak Lawn. For many years, Chicago had raised the cost of water on an irregular and unpredictable schedule which often resulted in abrupt large increases. Over the seven-year period of 2008-2015, Chicago's water rates increased on average slightly more than 16% a year (114% in total). However, in 2015 following this series of large increases, the City Council approved an ordinance that would effectively "normalize" annual increases using the Consumer Price Index (CPI) and make them more predictable. The rate changes become effective the beginning of June each year.

We have typically adjusted water rates in January for changes in the "wheeling costs" charged by Oak Lawn to deliver the water, and in June for the regular Chicago increases. The next Chicago rate increase will occur 1 June 2021. These points are also recommended for implementing any increases necessary for the operation and maintenance of Tinley Park's storage and distribution system, as well as the related sanitary and storm sewer charges.

Following a utility rate study, the Village established a five-year rate schedule in 2009. The systematic increases established under Ordinance 2009-O-072 ended in 2014, but the Municipal Code includes provision that the Oak Lawn and Chicago rate increases as they occur will automatically adjust the overall rates and these adjustments have continued as programmed.

It has now been more than seven years since the utility rates have been adjusted for any increases in the Village's operational costs (electric, labor, materials, etc.). Over this period, general inflation has been a cumulative 13.4%. The Construction Cost Index has increased 16.7%. Labor wages under the Local 150 collective bargaining agreement have increased 15% (FY2015-2020), but the two most recent years (FY2021-2022) are still under negotiation. Arguably, these operating cost increases have eroded the funds available to support the systematic infrastructure replacements and rehabilitations required within the utility system. If we considered only regular CPI inflation since the last rate setting in 2014, the Village's portion of the water rate should increase a minimum of 25 cents.

The Village was in the process of conducting a new water rate study in 2014 toward updating the utility rates, but this effort was derailed in 2015 by issues and litigation regarding the Severn-Trent water meters then in use. The meter litigation was settled in 2020. To address meter concerns, in June 2016 the Village Board initiated the systemwide replacement of all its water meters with new electronic meters and the addition of an Advanced Metering Infrastructure (AMI) system that has enhanced and significantly automated the Village's ability to obtain meter readings. Readings are received hourly from each meter and provided greater monitoring of system usage both to our customers and the Village. Due to limited availability of funds in the Water and Sewer utility to support the immediate system upgrades, the improvements were approved to be funded from the general capital reserves of the Village. It was stipulated that the funds advanced to the utility fund were to be repaid in the future through utility billing revenues.

The total costs of the meter replacement and system improvements were approximately \$8.5 million. If these costs were to be amortized similar to a bond issue, with repayment spread over 15 years (meters have a 20-year life cycle) and 2% interest (approximate rate for Village to borrow funds), the annual debt service is about \$700k annually. We cannot delay beginning this repayment schedule any further, as we risk a situation where we are continuing to pay for the "2016" meters after we must begin the next cycle of replacements and incur the associated costs. The annual "debt service" of \$700k when divided by 1.5 million gallons of billable retail consumption, produces a rate of approximately 50 cents.

It is intended that the Village will conduct a new comprehensive utility rate study in the upcoming year. However, it is recommended that we address some increment increases prior to the completion of that study. As noted earlier, a simple inflationary increase would also be warranted in our rate schedules across the board, including both the fixed rates and the variable consumption-based rates. The proposed ordinance adjusts the Village's water rates by only the 50 cents to begin the repayment of the water meter costs. The ordinance also revises the code sections related to the utility rates to place them in a better format to facilitate the future rate increases anticipated.

---

---

**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

---

---

**ORDINANCE**  
**NO. 2021-O-0xx**

---

---

**AN ORDINANCE AMENDING TITLE V, CHAPTERS 50 AND 51  
OF THE TINLEY PARK MUNICIPAL CODE REGARDING  
QUARTERLY WATER AND SEWER CHARGES**

---

---

**JACOB C. VANDENBERG, PRESIDENT**  
**KRISTIN A. THIRION, VILLAGE CLERK**

**CYNTHIA A. BERG**  
**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DIANE M. GALANTE**  
**MICHAEL W. GLOTZ**  
**MICHAEL G. MUELLER**  
**Board of Trustees**

---

---

**ORDINANCE NUMBER 2021-O-0xx**

**AN ORDINANCE AMENDING TITLE V, CHAPTERS 50 AND 51  
OF THE TINLEY PARK MUNICIPAL CODE REGARDING  
QUARTERLY WATER AND SEWER CHARGES**

**WHEREAS**, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

**WHEREAS**, the Village of Tinley Park operates a municipal utility system providing water and sewer services within the community; and

**WHEREAS**, beginning in 2017, the City of Chicago has established programmed annual water rate increases whereby the water supply costs increase by the lesser of 5% or the rate of inflation on June 1 each year; and

**WHEREAS**, Congress and the US Environmental Protection Agency have previously enacted the Clean Water Act, and continue to develop the National Pollution Discharge Elimination System (NPDES) rules and regulations designed toward protecting our natural land and water resources including lakes, streams, and waterways, from erosion and stormwater pollution; and

**WHEREAS**, in order to expedite the replacement of failing and problematic water meters, the Village undertook a meter upgrade program to replace all of the system's water meters as quickly as possible; and

**WHEREAS**, as part of this upgrade program the Village implemented an Advanced Metering Infrastructure system to streamline the acquisition of meter readings and to enhance the

Village's administration of the utility system by providing the ability to more closely monitor water consumption. With these improvements, a customer portal has also been provided which enables utility customers to monitor their own consumption; and

**WHEREAS**, to support these necessary system upgrades on an expedited basis, the Village Board elected to finance these improvements from its own capital reserves outside of the Water and Sewer utility enterprise funds in lieu of a bonded debt issue, with the intent that this financing would be repaid by the utility over time as would have occurred with debt service on a conventional bond issue; and

**WHEREAS**, these system upgrades have now been substantially completed where an amortization and repayment schedule could be produced to begin the systematic repayment of the capital funds advanced for the improvements; and

**WHEREAS**, the Village has not adjusted its Water and Sewer utility revenues other than to reflect changes in the direct water supply costs since 2014; and

**WHEREAS**, the Village of Tinley Park finds it prudent to periodically review the rates and charges for services to assure that adequate funds are available to operate and maintain its water and sewer systems, provide for capital improvements and replacements, maintain desired reserves, and otherwise maintain the system operations to desired standards; and

**WHEREAS**, the Village of Tinley Park has determined that the water rates be adjusted to begin the repayment of the aforementioned system improvement costs.

**NOW THEREFORE BE IT ORDAINED** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, the following:

**SECTION ONE**

That § 50.023 (B) of Chapter 50, Title V of the Tinley Park Municipal Code is hereby amended so that the same shall be read as follows:

**§ 50.023 QUARTERLY CHARGES - WATER.**

(B) For water service provided after December 31, 2009:

(1) Quarterly Base Charges:

Rates effective January 1,	2010	2011	2012	2013	2014
Quarterly Base Charge - primary meter					
5/8" & 3/4" Meter	\$23.50	\$25.38	\$27.28	\$29.19	\$30.94
1" & 1-1/2" Meter	33.35	36.02	38.72	41.43	43.92
2" Meter	46.95	50.71	54.51	58.32	61.82
3" Meter	147.00	158.76	170.67	182.61	193.57
4" Meter	184.05	198.77	213.68	228.64	242.36
6"Meter	270.45	292.09	313.99	335.97	356.13
Quarterly Base Charge - irrigation meter (secondary meter)					
5/8" & 3/4" Meter	\$15.06	\$16.26	\$17.48	\$18.71	\$19.83
1" & 1-1/2" Meter	18.19	19.65	21.12	22.60	23.95
2" Meter	22.49	24.49	26.11	27.94	29.61

(2) Volume Rates – per 1,000 gallons of usage:

Effective Date	Block 1	Block 2
	20,000 gallons or less	Over 20,000 gallons
January 1 ,2010	3.25	4.92
January 1, 2011	3.51	5.31
January 1, 2012	3.77	5.71
January 1, 2013	4.04	6.11
January 1, 2014	4.28	6.48
January 1, 2015	6.10	8.30
January 1, 2017	6.11	8.31
June 1, 2017	6.18	8.38
June 1, 2018	6.24	8.44
January 1, 2019	6.25	8.45
June 1, 2019	6.29	8.49
June 1, 2020	6.39	8.59
January 1, 2021	6.47	8.67
June 1, 2021	7.02	9.22



**SECTION TWO**

That § 51.094 (C) of Chapter 51, Title V of the Tinley Park Municipal Code is hereby amended so that the same shall be read as follows:

**§ 51.094 QUARTERLY CHARGES - WASTEWATER COLLECTION SERVICES.**

(C) For wastewater collection services provided after December 31, 2009:

(1) Quarterly Base Charges:

Rates effective January 1,	2010	2011	2012	2013	2014
All meter sizes	\$5.00	\$5.48	\$6.00	\$6.56	\$7.19

(2) Volume Rate – per 1,000 gallons of water usage:

Rates effective January 1,	2010	2011	2012	2013	2014
	\$0.79	\$0.87	\$0.95	\$1.04	\$1.14

**SECTION THREE**

That § 51.095 (B) of Chapter 51, Title V of the Tinley Park Municipal Code is hereby amended so that the same shall be read as follows:

**§51.095      STORMWATER MANAGEMENT FEE.**

(B) For water service provided after December 31, 2009:

(1) Quarterly Base Charge:

Rates effective January 1,	2010	2011	2012	2013	2014
All meter sizes	\$1.56	\$1.62	\$1.68	\$1.80	\$1.86

(2) Volume Rates per 1,000 gallons of water usage in excess of 6,000 gallons

Rates effective January 1,	2010	2011	2012	2013	2014
	\$0.26	\$0.27	\$0.28	\$0.30	\$0.31

**SECTION FOUR**

All Ordinances, or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of any such conflict.

**SECTION FIVE**

That the Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form and this Ordinance shall be in full force and effect immediately upon its adoption, approval, and publication as required by law.

PASSED THIS \_\_\_\_ day of \_\_\_\_\_, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS \_\_\_\_ day of \_\_\_\_\_, 2021.

---

VILLAGE PRESIDENT

ATTEST:

---

VILLAGE CLERK

STATE OF ILLINOIS        )  
COUNTY OF COOK         )     SS  
COUNTY OF WILL         )

CERTIFICATE

I, KRISTIN A. THIRION, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of:

Ordinance No. 2021-O-0xx, “AN ORDINANCE AMENDING TITLE V, CHAPTERS 50 AND 51 OF THE TINLEY PARK MUNICIPAL CODE REGARDING QUARTERLY WATER AND SEWER CHARGES”

which was adopted by the President and Board of Trustees of the Village of Tinley Park on \_\_\_\_\_, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
KRISTIN A. THIRION, VILLAGE CLERK



# Interoffice Memo

---

**Date:** October 28, 2021

**To:** John Urbanski, Public Works Director

**From:** Joe Fitzpatrick, Water & Sewer Superintendent

**Subject:** Post 5 (17098 80<sup>th</sup> Avenue) Lift Station Construction Engineering

---

Presented for Committee of the Whole and Village Board consideration and action.

Description: The Village is seeking construction engineering services for Post 5 Lift Station improvements. Scope of services include, but not limited to, reviewing submittals, aiding with contract administration, witnessing startup and commissioning, and part-time construction observation services.

Background: Public Works contracted Christopher Burke Engineering to engineer the plan and specifications to improve the functionality of the Post 5 sanitary sewer lift station located at 17098 80<sup>th</sup> Avenue. Post 5 is the Village's main lift station which handles pumping well over 50% of Tinley Park's sanitary waste to MWRD treatment plants. As one of the highest quantity pumping stations in the Village, Post 5 has met the end of its serviceable life. Using Christopher Burke's design and specifications, Public Works recently awarded the contract to complete the necessary improvements at the Post 5 sanitary sewer lift station to Airy's Inc.

<u>Engineering Firm:</u>	<u>Location:</u>	<u>Proposal:</u>
Christopher Burke Eng.	Rosemont, IL	\$29,500

Budget/ Finance: Funding in the amount of \$29,500 is available for use through the American Rescue Plan Act (ARPA) and was previously discussed with the Finance Department.

Staff Direction Request: Approve a professional services contract with Christopher B. Burke Engineering, LTD. in the amount of \$29,500.

Attachments:

1. Proposal and Scope of Services for Post 5 Construction Engineering



# Interoffice Memo

---

**Date:** October 28, 2021

**To:** John Urbanski, Public Works Director

**From:** Joe Fitzpatrick, Water & Sewer Superintendent

**Subject:** Emergency Pump Replacement at Post 6 (16296 84<sup>th</sup> Ave.) Sanitary Sewer Lift Station

---

Presented for Committee of the Whole and Village Board discussion and action

Description: Emergency purchase for two (2) pumps for Post 6 lift station due to multiple issues and failures. Currently, one (1) of the two (2) pumps are inoperable and beyond repair. Services also include installation and start-up of two (2) new pumps.

Background: Post 6 pumps have failed numerous times within the last few years. Most recently, pump #2 failed and can not be repaired. We are currently utilizing the one pump left at the station to pump all the wastewater flowing to the wet well on site. During the rain event earlier this week (10/25 & 26), pump #1 triggered numerous alarms causing it to shut down. Fortunately, we were about to reset the alarms and intermittently put the pump back into service. Pump #2 experienced the same series of alarms before it completely failed.

<u>Contractor:</u>	<u>Location:</u>	<u>Quote:</u>
Xylem Water Solutions USA, Inc.	Mokena, IL	\$40,172.80

Budget/ Finance: Funding in the amount of \$40,172.80 is available in approved FY2022 Budget.

Staff Direction Request: Approve the sole source purchase and installation of pumps at Post 6 Sanitary Sewer lift station in the amount not to exceed \$40,172.80.

Attachments:

- 1) Quote for pumps and installation of two (2) pumps at Post 6 lift station.



**Xylem Water Solutions USA, Inc.  
Flygt Products**

October 27, 2021

Village of Tinley Park

Quote # 2021-CHI-1032

Project Name: Tinley Park Post 6

Job Name: Grundfos Replacement

9661 194th Street  
Mokena, IL 60448  
Tel (708) 342-0484  
Fax (708) 342-0491

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment. Current estimated lead time for equipment is 10 weeks due to current freight conditions.

A Flygt Preventive Maintenance Contract is available for this order. Please contact your Xylem Service Center for more information.

**Option to replace 2 Pumps**

Qty.	Description
2	Flygt Model NX-3153.095 6" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 20 HP 1750 RPM motor, 434 impeller, 1 x 50 Ft. length of SUBCAB 4G16+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve
2	MINI-CASII/FUS 120/24VAC,24VDC
2	SOCKET,11 PIN OCTAL DIN MOUNT

**Option to replace 2 Pumps Price USD \$ 36,716.80**

**Start Up**

Qty	Description
1	START UP CHARGE FLYGT 1-TP MODELS: 3000,7000,8000

**Start Up Price USD \$ 1,385.00**

**Total Price \$ 38,101.80**

**Freight Charge \$ 2,071.00**

**Total Price \$ 40,172.80**





# Interoffice Memo

---

**Date:** October 29, 2021

**To:** Village Board

**From:** Pat Carr, Village Manager  
Hannah Lipman, Assistant Village Manager

**Cc:** Andrew Brown, Village Treasurer/Finance Director

**Subject:** Dual Capacity Employment / Interim Treasurer

As the Board is aware, Andrew Brown (Treasurer/Finance Director) will be leaving the organization on November 12<sup>th</sup>. Additionally, we have also received notice from Eileen Scholz, Assistant Treasurer, of her retirement effective December 31<sup>st</sup>.

As transition discussions have ensued internally, staff have been working on the best way to transition signatory duties. For ease of transition over the next several months, and to ensure continuity of operations, it is recommended Hannah Lipman, Assistant Village Manager be allowed to serve in a dual capacity role and be appointed Interim Treasurer.





# Interoffice Memo

---

**Date:** October 29, 2021

**To:** Village Board

**From:** Pat Carr, Village Manager

**CC:** Hannah Lipman, Asst. Village Manager

**Subject:** Staffing Agreement

With recent changes in Village personnel, staff is requesting to enter into a six month project based agreement with Brad Bettenhausen from Bettenhausen and Associates, LLC. Brad has over 37 years of institutional knowledge and finance experience with the Village of Tinley Park.

In this role, he will provide temporary administrative assistance to the Finance Department in the following areas:

1. Village's recently initiated bond issue to include meetings/calls with rating agency(ies).
2. Review of Preliminary Offering Statement iii. Completion of issuance documentation.
3. Monitoring spend-out of proceeds to meet the "safe-harbor" rules to avoid the necessity of arbitrage calculations.
4. Assist Finance staff in finalizing FY2021 audit report and related filings.
5. Supervise completion of Annual TIF reporting for FY 2021 and provide other related TIF analysis and assistance.
6. Assist in the process of assembling and preparing the FY 2023 budget.
7. Revenue and incentive tracking.
8. Monitor tax exempt status of Village property acquisitions since 2018.
9. Continue to work with Cook County regarding properties to be acquired through the No Cash Bid (NCB) program and related tax exemption applications.
10. Provide any additional work as directed by the Village Manager and authorized separately by the Board of Trustees, and subject to separate authorization.

The rate for this service will be \$150 per hour with a not to exceed amount of \$90,000 during the six month agreement. Staff is recommending approval of this agreement.



# Interoffice Memo

---

**Date:** October 29, 2021

**To:** Village Board

**From:** Pat Carr, Village Manager

**CC:** Hannah Lipman, Asst. Village Manager

**Subject:** General Matters Legislative Consulting Agreement

Cornerstone Government Affairs has provided a proposal to assist with general matters with the State of Illinois and various regulatory departments. Due to the complicated nature of regulatory matters with the State of Illinois, Cornerstone Government Affairs specializes in this area and will assist with these complex discussions.

Requesting approval to execute the agreement with Cornerstone Government Affairs for 11 months at a rate of \$1,000 per month (Billed Monthly) for a total of \$11,000.



# Interoffice Memo

---

**Date:** October 29, 2021

**To:** Village Board

**From:** Pat Carr, Village Manager

**CC:** Hannah Lipman, Asst. Village Manager

**Subject:** Land Acquisition Legislative Consulting Agreement

Cornerstone Government Affairs has provided a proposal to assist with the State land Acquisition of the former Tinley Park Mental Health center property. Due to the complicated nature of land acquisition with the State of Illinois, Cornerstone Government Affairs specializes in this area and will assist in the potential purchase of the State property.

Requesting approval to execute the agreement with Cornerstone Government Affairs for 11 months at a rate of \$6,500 per month (Billed Monthly) for a total of \$71,500.



# Interoffice Memo

---

**Date:** October 29, 2021  
**To:** Village Board  
**From:** Hannah Lipman, Assistant Village Manager  
**Cc:** Pat Carr, Village Manager  
**Subject:** Liability Insurance Carrier Discussion

This memo provides a brief overview and analysis of the Village's liability insurance coverage; both historically and presently. Furthermore, it discusses options moving forward.

## History

The Village joined the Intergovernmental Risk Management Agency (IRMA) in the 90's. IRMA remained the Village's liability insurance carrier until 2018. At that time, the Village elected Alliant/Mesirow to solicit insurance bids from the market. Three (3) bids were received, in addition to renewal pricing from IRMA. Following discussions at the August 14, 2018 Committee of the Whole, the Board switched carriers to the Illinois Counties Risk Management Trust (ICRMT). The Village has now been with ICRMT for three (3) years.

## Current Review

Now that the Village has been with ICRMT for three (3) years, there is sufficient claims history to begin analyzing costs. Staff has been reviewing liability insurance internally and with the assistance of PJM over the last few months.

## Options

After completing an initial financial analysis, staff began looking at what the options would be should the Village switch carriers. Staff met with representatives from Alliant/Mesirow and ICRMT to discuss, and asked them to provide alternatives/renewal costs. Staff re-approached IRMA and completed an application with them, but timing and coverages did not quite satisfy the Village's current needs. Staff also searched for other options, one being SLIP—an insurance pool with northwestern communities, but they were not

accepting new members at this time. Horton was approached and has gone to the market for quotes. Finally, discussions with IML RMA have been ongoing.

### **Financial Analysis**

In an effort to complete an apple to apples financial comparison, staff has been looking at premiums in addition to incurred costs for all claims over the last three (3) years, and comparing the costs against the different deductibles the carriers offer. With that being said, staff sees room for cost savings should the Board consider switching carriers.

The Village's current premium with ICRMT is \$826,829. Some of the initial quotes we are seeing are closer to \$1 million, however, the deductible options are much lower, which could offer anywhere from \$400,000 to \$700,000 in savings annually.

### **Risk Tolerance**

When switching from IRMA to ICRMT, one major shift was the deductibles. Moving to ICRMT, the Village took more of a self-insured approach through higher self-insured retention limits (SIRs). This means in years where claims costs are low, these higher SIRs do not impact the Village. However, when substantial claims occur and begin to add up, the Village incurs more costs up front. This has been the case with a few workers compensation claims, which have driven the costs upward for the Village.

This should be a consideration moving forward – what is the Village's risk tolerance when it comes to liability? Staff asks the Board to consider options other than ICRMT, which would provide for lower deductibles to help minimize exposure and better handle costs.

### **Discussion**

Staff is awaiting final quotes from ICRMT, IML RMA, and Horton. Once received, staff will review and present them to the Board at the November 16<sup>th</sup> meeting. The Village's current policy year ends November 30<sup>th</sup>, so a final decision will need to be made at that meeting. In the meantime, staff would ask for feedback on the following:

- Any initial feedback on potentially switching carriers?
- What is the Village's risk tolerance (deductible preferences)?